

# TE EXTERNAL WORKFORCE PROGRAM



Valued Suppliers,

In February 2020, TE launched the **TE Global Worker Tracking Program via SAP Fieldglass**, to provide TE visibility to its external workforce and other non-TE employees.

The new system and processes to track external workers, through SAP Fieldglass, was introduced globally February 24, 2020. All suppliers of external workers, including contractors, consultants and any other person that requires TE network access, is required to enter their workers into SAP Fieldglass.

The system allows TE to:

- Streamline the on-boarding and off-boarding process for external workers,
- Track basic information about external workers (position, start/end dates, etc)
- Provide workers with access to TE sites and systems, and
- Enable external workforce reporting.

At this point in time, TE is only launching Resource Tracking, which is a basic module to track TE's external resources. Suppliers do not need to sign a NDA with KellyOCG, who is acting as a data processor on behalf of TE. However, TE will be amending supplier contracts to reflect the resource tracking requirements, which includes the use a vendor management system, SAP Fieldglass.

## What Suppliers Need to Do

All suppliers of external workers will be required to register **and** add their workers into the SAP Fieldglass system. For more information on the External Workforce Program and the steps you need to take, access the resources below:

## TE External Workforce Program Registration & Training Resources

Training is available for suppliers within the SAP Fieldglass Resource Library.

- View [Training Slides](#)
- View Training in:

[简体中文](#) | [Deutsch](#) | [Español](#) | [Čeština](#) | [Français](#) | [Nuetro Português](#) | [한국어](#) | [日本語](#) | [Nederlands](#) | [Magyar](#) | [Polskie](#)

- [Frequently Asked Questions](#)

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If you have any questions, please send your questions via email to: [TE\\_ExternalWorkforceProgram@kellyocg.com](mailto:TE_ExternalWorkforceProgram@kellyocg.com).