**Date: Nov 11th, 2024**

**To:** (Supplier Plant Manager, Commercial Supplier Contact)

**Subject**: TE packaging quality compliance

**Dear Valued Supplier,**

TE Connectivity is committed to provide the highest quality products to our customers with the goal to exceed their expectations in quality, delivery, and service. This effort requires us the same commitment from our suppliers in terms of sense of urgency towards to fulfill our company’s requirements while facing the new challenges of today’s manufacturing environment. By this reason TE is launching the “Zero Defect Strategy”, therefore we are pleased to officially notify you that in the event that TE suppliers fell into quality issues/problems, there will be an administration fee of 500 USD for each valid and confirmed event.

Any problem caused by your components/materials, due to quality or labelling constraints resulting in line shutdowns, will result in chargebacks.

As you may know, TE works with a Skip lot process for more effective inspection. The “Skip lot concept” consists of assuring the quality requirements according to your performance record in receiving inspection. Once that your part numbers comply with the rule to skip lot and verified to have no quality problems, your material will again qualify for a reduced inspection process.

The mentioned process implies a big challenge for both TE and suppliers to assure the quality of the components, 100% specification or drawings compliance (based on TEC-107-115), and the timely material arrival expectation to prevent line shutdowns at TE and our customers.

For each PN you shall complain with the below Corporate Policies:

A. TEC-07-03: Product Packaging

B. TEC-07-08: Global License Tag Application and Use

All mentioned actions must be implemented no later than Dec/2nd, 2024 and we encourage you to comply with our TE Packaging Specifications.

We kindly request that you review and confirm acceptance of the terms outlined in this letter. By acknowledging these terms, we can ensure a smooth workflow, address potential issues efficiently, and maintain a positive working relationship.

Thank you for your attention to these matters, and we look forward to continuing our productive partnership.

Armando Maldonado Manuel Gomez

Sr. Supplier Quality Manager Sr. Manager Strategic Sourcing

Quality Assurance AMS Purchasing Automotive

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**Supplier Signature**

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_