



March 20, 2020

Dear Valued TE Supplier,

As you are aware the COVID-19 topic is a dynamic situation. At TE Connectivity, we care not only about the health and safety of our employees but also for those at our external partners. We believe that well-planned risk management policies are crucial to protect our employees while allowing us to continue with business operations.

Bear in mind, even in areas where mandatory government directed shelter-in-place directions have been given, TE continues to operate as an essential business (manufacturing and contributing products to essential and/or life-saving businesses), and it is TE's intention to continue operating where we are able within legal limits. TE has instituted several processes to help protect our employees during business operations. Listed below are some of the steps we have taken at specific sites:

- Pandemic preparedness and response plans developed internally and vetted through external medical experts who specialize in infectious diseases;
- Comprehensive, multi-lingual environmental health, hygiene, safety, and incident response guides and employee awareness programs;
- Global personal protective equipment (PPE) stockpiles and usage/deployment guides;
- Alternative facility and remote work-plans and technology implementation guidelines, including contingency planning for possible government imposed mandatory quarantine zones.
- Required surveys to all visitors (internal and external) to restrict access to those who are currently ill or have visited high risk areas within the past 14 days
- Self-quarantine policies for employees after visits to high risk areas or in the case of symptoms consistent with COVID-19
- In coming days, we may also may provide additional guidance to our suppliers on TE's expectations for safe operations (for example for those suppliers that visit or have access to TE facilities).

In addition, problems with transportation and other restrictions will affect the entire supply chain, this will have an effect (still unknown) on the production and demand of our customers. TE Connectivity predicts volatility in our customers' orders near and mid- term, therefore such volatility may affect TE's orders with your company. During this time, we would like to make sure you remain tightly aligned on supply requirements and supply chain risks. To that end, we are asking all suppliers take the following actions:

- 1) Track and Review the TE Order Portfolio: You may notice a change in the expectations on parts you supply, with adjustments to delivery dates and quantities in our purchase orders. Whenever necessary, contact the TE responsible person to understand the change and maintain the delivery alignment.
- 2) Ship the Ordered Materials Only According to the Revised TE Orders Portfolio: This may include significant reductions in short-term demand if our customers' production plants are unable to produce for a period of time. You also may see a future requirement pulled ahead.

We thank you for your continued support during this challenging period and wish you and your employees and families continued health.

Regards,

A handwritten signature in blue ink that reads 'Teresa Dickerson'.

Teresa Dickerson  
TE Connectivity  
Vice President and Chief Procurement Officer

A handwritten signature in blue ink that reads 'Donald Fuller'.

Donald Fuller  
TE Connectivity  
Sr. Director, Global Logistics